



INSTRUCTIONS AND INFORMATION FOR APPLICANTS 2021

Indiana Architectural Foundation Scholarship

(Rev. 12/08/2021)

1. In order to be eligible for an Indiana Architectural Foundation Scholarship, a student must:
 - a. be a permanent resident of the State of Indiana,
 - b. be enrolled in an accredited professional or post-professional architectural degree program,
 - c. have completed at least the second year in the program at the undergraduate level, and
 - d. have cumulative grade point average of at least 3.0 on a 4.0 scale.
2. Indiana Architectural Foundation Scholarships are *merit-based* scholarships.
3. These are cash awards, and the exact amount of the scholarship is to be determined by the IAF. The IAF reserves the right to change either the timing of the announcement of scholarship winners and/or the timing of the cash award.
4. The Scholarship Application Form may be accessed from the IAF's website:
www.IndianaArchitecturalFoundation.org
5. Answer all requested information. If a particular item does not apply to you, use "NA".
6. The online form must be completed and official transcripts must be received (digital) or postmarked (physical) by **Midnight, Monday, January 10, 2022**.
7. Applications postmarked or submitted after this deadline or are not complete in any way shall be considered ineligible. It shall be the applicant's responsibility to make sure that complete application packages are received by the Indiana Architectural Foundation prior to the stated deadline. Students are encouraged to submit the applications as soon as possible. The Indiana Architectural Foundation assumes no responsibility for circumstances that may lead to the receipt of incomplete, late, or otherwise nonconforming applications.
8. Application packages include several components:
 - To be completed online:
 - a. scholarship application questions
 - b. a PDF file upload of your essay
 - c. a PDF file upload of your portfolio page
 - d. your signature
 - To be mailed or submitted via email:
 - e. an original, official current transcript of your grades certified by the university, and official transcripts of any other college-level work you have done
9. If mailing official transcripts, submit them to the following address, postmarked by the stated deadline:

2021 IAF Annual Scholarship Program
c/o CSO Architects, Inc.
8831 Keystone Crossing
Indianapolis, IN 46240

If submitting official transcripts digitally, they should be sent to

iafscholarships@gmail.com

10. If applicant desires confirmation of the receipt of a mailed transcript, they will need to send their transcript via a service that provides tracking and/or receipt confirmation. The IAF will not provide individual acknowledgement of receipt of transcripts.
11. Applicant may present work from any one or a combination of the following types as evidence of excellence:
 - a. **Design Project:**
A hypothetical, un-built project (ala Design Studio project or Independent Competition Entry), completed by a student or a student team. See Item 9C for additional requirements of team projects.
 - b. **Designed and Constructed Project:**
A project conceived and built by a student or student team.
 - c. **Civic/Community Leadership and Involvement:**
A completed independent project undertaken by the student which required significant leadership and involvement by the student in Civic/Community Organizations. The aim of this project should be strongly related to the improvement of the built-environment, or should otherwise demonstrate the student's application of architectural knowledge to the betterment of the Civic/Community organization.
 - d. **Entrepreneurship or Alternate Practice Idea:**
An ongoing or completed effort in which the student has utilized their architectural knowledge in some outstanding and innovative fashion, or to expand the boundaries of the profession.
 - e. **Architectural Research:**
A documentation of the student's unique efforts in researching some architectural subject matter in a thorough and scholarly manner, where the resulting research has been presented in one of the following formats (book, published article, pamphlet, lecture, poster, website, etc.)
 - f. **Completed Photo Documentation or Completed Sketch Compilation:**
A collection of high-quality photographs or sketches that documents a specific region/district, urban place or building/building typology. The focus of this photo/sketch compilation should be fairly obvious and require a minimum of supporting text, as the IAF may be interested in using it for a variety of future purposes.
12. Submission Requirements:
 - a. One (1) 11x17 portfolio page to highlight applicant's excellence
 - b. Submitting more than one 11x17 page will disqualify an applicant.
 - c. Clearly indicate which projects are team efforts and fully credit all other team members. If presenting a team project, clearly identify your role in the project.
 - d. Provide an Abstract of the Research you have undertaken, and citations of where it has been published, if applicable. (Email a PDF to iafscholarships@gmail.com, if applicable.)
 - e. Provide a Letter of Reference from an Advisor to your civic/community involvement, or from a member of the community with whom you worked on the project you referenced, if applicable. (Email a PDF to iafscholarships@gmail.com, if applicable.)
13. By signing the application, the applicant certifies that he or she is a permanent resident of the State of Indiana. The IAF may require additional proof of residency be furnished prior to the final decision to award a scholarship.
14. The Board of Directors of the IAF will make the selection of the scholarship recipients at the first board meeting of 2022. **Selection will be made on the merits of the application and not on the financial need of the applicant.** Applicants will be notified shortly thereafter via e-mail.
15. All correspondence from the Foundation will be directed to the student's e-mail address unless directed otherwise. Applicants who have questions regarding this application or scholarship program should contact:

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